

## Recruiter FAQ:

1. Where is the career fair being held?

The career fair is being held at the Kimmel Center at NYU, 60 Washington Square South, New York, NY 10012.

2. How do I get to the Kimmel Center?

Directions to NYU are located here: <http://www.nyu.edu/about/travel.html>.

3. What time is the career fair?

Recruiting at the career fair begins at noon and goes until 5:00, with a panel in the morning at 10:30. However, the interviewing can begin as early as 10:00.

4. How much does it cost to recruit at the fair?

There is no cost to recruit at the career fair.

5. How can I register for the fair?

You can find the registration page for the career fair here:  
<http://www.finmathjobfair.org/recruiter-registration.htm>.

6. What does my company receive at the fair?

Each company will receive one standard 8 foot rectangular table with a sign identifying their company. In addition, companies have the option to interview students in semi-private rooms. They will also receive resume books containing the resumes of all students who are attending the fair.

7. What can recruiters bring to the fair?

Recruiters can bring a table tent, a banner for the table, flyers, or giveaways.

8. Can my company do a presentation for the students at your event?

Companies will not be able to do a presentation during the fair.

9. How can my company get all of our materials to the fair?

Companies have the option to ship materials to the fair, but before doing so, they must notify the IAFE. Please log into the recruiters area to fill out shipping information:  
<http://www.finmathjobfair.org/recruiter-login.htm>.

10. I shipped materials to the fair. How do I get them back?

NYU will ship your materials back to you. A representative from the fair will come around at the

end of the fair to collect any boxes that need to be sent back. Please note that you will need to provide your own shipping labels and cover the cost of shipping.

11. How does the interview process work?

The students' resumes are compiled and distributed to the recruiters. Recruiters can look through the resume books and choose candidates that they have interest in. Recruiters contact those students and schedule their interviews. The career fair provides companies with either one or two tables in semi-private rooms where they can conduct interviews. Recruiters send their schedule in advance to the fair organizers.

12. I'm coming from out of town. Are there any hotels in the area?

NYU's list of recommended hotels can be found here: <http://www.nyu.edu/about/hotels.html>.

13. I'm driving to the fair. Where can I park?

NYU's list of suggested places to park can be found here:  
<http://www.nyu.edu/about/parking.html>.

14. Are there any opportunities for sponsorship at the fair? What are the advantages of sponsorship?

Yes. Companies who sponsor the career fair have branding on the career fair website as well as on all materials for the fair. They also have table placement on a raised stage, above other recruiters, and are allowed to bring a small display. If you are interested in sponsoring the career fair, please send an email to [main@iafe.org](mailto:main@iafe.org).

15. What if after I register I am unable to attend the fair?

Please call 646-736-0705 or email [amy.lerner@iafe.org](mailto:amy.lerner@iafe.org) and inform the IAFE that you will no longer be able to attend the fair.